

STILLWATER AND OAK PARK HEIGHTS CVB

Balance Sheet

As of April 2, 2019

Apr 2, 19

ASSETS

Current Assets

Checking/Savings

Debit Card Account

4,331.89

MIDWEST ONE

8,246.88

Total Checking/Savings

12,578.77

Total Current Assets

12,578.77

TOTAL ASSETS

12,578.77

LIABILITIES & EQUITY

Equity

32000 · Unrestricted Net Assets

37,630.73

Net Income

-25,051.96

Total Equity

12,578.77

TOTAL LIABILITIES & EQUITY

12,578.77

STILLWATER AND OAK PARK HEIGHTS CVB
Profit & Loss Budget vs. Actual YTD \$ & %
January 1 through April 2, 2019

	<u>Jan 1 - Apr 2, 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
LODGING TAX INCOME				
Lodging Tax OPH	6,272.97	0.00	6,272.97	100.0%
Lodging Tax Stillwater	52,200.16	0.00	52,200.16	100.0%
LODGING TAX INCOME - Other	0.00	289,000.00	-289,000.00	0.0%
Total LODGING TAX INCOME	<u>58,473.13</u>	<u>289,000.00</u>	<u>-230,526.87</u>	<u>20.23%</u>
VISITOR GUIDE PROFITS	4,898.54	5,000.00	-101.46	97.97%
EMT GRANT MONEY	7,000.00	7,000.00	0.00	100.0%
Total Income	<u>70,371.67</u>	<u>301,000.00</u>	<u>-230,628.33</u>	<u>23.38%</u>
Expense				
1000 · Reserve - Misc	0.00	4,000.00	-4,000.00	0.0%
1001 · Discretionary Funds	0.00	4,000.00	-4,000.00	0.0%
1200 · ADMINISTRATION				
1100 · Operations /General Office				
1105 · Meeting Expense	74.00	800.00	-726.00	9.25%
1106 · Misc.	34.00	1,000.00	-966.00	3.4%
1109 · MN Tourism Growth Coalition	0.00	500.00	-500.00	0.0%
1101 · Postage, Mailing Service	272.88	900.00	-627.12	30.32%
1102 · Printing and supplies	360.47	1,000.00	-639.53	36.05%
1108 · Storage Rental	345.00	1,380.00	-1,035.00	25.0%
1104 · Telephone/Email/Internet	445.48	3,000.00	-2,554.52	14.85%
1110 · Travel	31.00	500.00	-469.00	6.2%
1111 · Tourism Mixer	0.00	3,000.00	-3,000.00	0.0%
Total 1100 · Operations /General Office	<u>1,562.83</u>	<u>12,080.00</u>	<u>-10,517.17</u>	<u>12.94%</u>
Contract Services				
1205 · Training / Development / Member	349.00	1,500.00	-1,151.00	23.27%
1201 · Marketing Contractors	25,767.84	77,000.00	-51,232.16	33.47%
1203 · Legal Fees	0.00	1,000.00	-1,000.00	0.0%
1204 · Accounting Fees	443.46	2,000.00	-1,556.54	22.17%
Total Contract Services	<u>26,560.30</u>	<u>81,500.00</u>	<u>-54,939.70</u>	<u>32.59%</u>
Total 1200 · ADMINISTRATION	<u>28,123.13</u>	<u>93,580.00</u>	<u>-65,456.87</u>	<u>30.05%</u>
MARKETING				
Internet and Website				
1402 · Enewsletter	750.00	3,000.00	-2,250.00	25.0%
1310 · Website				
1311 · Content Maintenance / Design	1,054.00	10,000.00	-8,946.00	10.54%
1314 · Events Calendar Fee	0.00	1,540.00	-1,540.00	0.0%
Total 1310 · Website	<u>1,054.00</u>	<u>11,540.00</u>	<u>-10,486.00</u>	<u>9.13%</u>
Total Internet and Website	<u>1,804.00</u>	<u>14,540.00</u>	<u>-12,736.00</u>	<u>12.41%</u>
1320 · Stillwater Visitor's Guide				
1321 · Postage Fullfillment	2,136.03	9,000.00	-6,863.97	23.73%
1322 · MOA / Airport Distribution	0.00	1,100.00	-1,100.00	0.0%
1323 · Main Street Racks	0.00	500.00	-500.00	0.0%

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January 1 through April 2, 2019

	<u>Jan 1 - Apr 2, 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1325 · EMT Brochure Mailing programs	0.00	400.00	-400.00	0.0%
Total 1320 · Stillwater Visitor's Guide	2,136.03	11,000.00	-8,863.97	19.42%
1335 · Signage				
1336 · Street Banner	0.00	1,000.00	-1,000.00	0.0%
Total 1335 · Signage	0.00	1,000.00	-1,000.00	0.0%
1340 · Printed / Promotional Materials				
1348 · Misc. Promo Items	280.12	0.00	280.12	100.0%
1340 · Printed / Promotional Materials - Other	0.00	500.00	-500.00	0.0%
Total 1340 · Printed / Promotional Materials	280.12	500.00	-219.88	56.02%
1346 · Photography / Videography	4,907.50	10,000.00	-5,092.50	49.08%
1350 · CO-OP's / GRANTS				
1367 · Bonspiel	7,500.00	0.00	7,500.00	100.0%
1351 · Ice Cream Social	500.00	0.00	500.00	100.0%
1350 · CO-OP's / GRANTS - Other	0.00	45,000.00	-45,000.00	0.0%
Total 1350 · CO-OP's / GRANTS	8,000.00	45,000.00	-37,000.00	17.78%
1380 · Meetings / Coporate Events Mark				
1386 · Assoc. North	660.00	1,500.00	-840.00	44.0%
1389 · Meeting Video / 360 Tours	270.00	2,500.00	-2,230.00	10.8%
1381 · Meeting Fam Trip	0.00	3,000.00	-3,000.00	0.0%
Total 1380 · Meetings / Coporate Events Mark	930.00	7,000.00	-6,070.00	13.29%
1390 · Weddings				
1397 · Google Ads - Wedding	0.00	1,000.00	-1,000.00	0.0%
1391 · The Knot Online & Magazine	3,300.05	6,600.00	-3,299.95	50.0%
1393 · Wedding Fair	85.74	1,740.00	-1,654.26	4.93%
1398 · MN Bride.com	0.00	3,000.00	-3,000.00	0.0%
1396 · Social Media	31.50	2,000.00	-1,968.50	1.58%
Total 1390 · Weddings	3,417.29	14,340.00	-10,922.71	23.83%
1400 · Vacation Traveler Marketing				
1404 · Explore MN Metro CVB Group Memb	8,750.00	8,750.00	0.00	100.0%
1410 · Digital Media				
1401 · Photo Contest	0.00	1,000.00	-1,000.00	0.0%
1421A · Youtube.com	2,500.00	2,500.00	0.00	100.0%
1411 · Google / Bing Ad Words Display	4,136.52	16,000.00	-11,863.48	25.85%
1425 · Influencers/Media	0.00	2,000.00	-2,000.00	0.0%
1423 · Native Content Articles	3,237.54	12,000.00	-8,762.46	26.98%
1419 · Retargeting Advertising	0.00	5,000.00	-5,000.00	0.0%
1417 · Explore Minnesota .com	470.00	2,010.00	-1,540.00	23.38%
1426 · Search Engine Optimization	1,600.00	2,000.00	-400.00	80.0%
1413 · SocialMedia / Digital Misc	3,065.07	12,250.00	-9,184.93	25.02%
1403 · Sweepstakes	357.00	1,500.00	-1,143.00	23.8%
Total 1410 · Digital Media	15,366.13	56,260.00	-40,893.87	27.31%
1430 · Tourism Guidebooks/Dir (Pt & On				
1432 · EMT Guidebook	0.00	4,780.00	-4,780.00	0.0%
1434 · MN Biking Guide	3,150.00	3,150.00	0.00	100.0%

STILLWATER AND OAK PARK HEIGHTS CVB
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January 1 through April 2, 2019

	Jan 1 - Apr 2, 19	Budget	\$ Over Budget	% of Budget
1435 · Mpls/St. Paul Guide	0.00	4,500.00	-4,500.00	0.0%
1431 · SCRTA Guide	1,725.00	1,725.00	0.00	100.0%
1438 · Where Twin Cities	0.00	3,200.00	-3,200.00	0.0%
1436 · MN HIKE / BIKE GUIDE MAP	950.00	0.00	950.00	100.0%
Total 1430 · Tourism Guidebooks/Dir (Pt & On	5,825.00	17,355.00	-11,530.00	33.56%
1440 · Print				
1454 · MSP Magazine	0.00	10,000.00	-10,000.00	0.0%
1449 · AAA #onlyinmn Map	0.00	1,494.00	-1,494.00	0.0%
1441 · Midwest Living	2,995.00	2,995.00	0.00	100.0%
1457 · MN Monthly	1,000.00	3,575.00	-2,575.00	27.97%
1458 · Where Magazine	6,100.00	0.00	6,100.00	100.0%
Total 1440 · Print	10,095.00	18,064.00	-7,969.00	55.89%
1450 · TV				
1453 · OTT - Digital TV	1,090.98	2,500.00	-1,409.02	43.64%
1451 · Comcast Spotlight	0.00	5,000.00	-5,000.00	0.0%
Total 1450 · TV	1,090.98	7,500.00	-6,409.02	14.55%
Total 1400 · Vacation Traveler Marketing	41,127.11	107,929.00	-66,801.89	38.11%
1470 · Direct Marketing M				
1472 · Lavender	4,698.45	8,332.00	-3,633.55	56.39%
Total 1470 · Direct Marketing M	4,698.45	8,332.00	-3,633.55	56.39%
1490 · Out of Home				
1408 · Billboard	0.00	2,095.00	-2,095.00	0.0%
Total 1490 · Out of Home	0.00	2,095.00	-2,095.00	0.0%
Total MARKETING	67,300.50	221,736.00	-154,435.50	30.35%
Total Expense	95,423.63	323,316.00	-227,892.37	29.51%
Net Ordinary Income	-25,051.96	-22,316.00	-2,735.96	112.26%
Net Income	-25,051.96	-22,316.00	-2,735.96	112.26%

**STILLWATER AND OAK PARK HEIGHTS CVB
Checks Written**

04/02/19

Accrual Basis

March 6 through April 2, 2019

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Debit Card Account								
Check	03/06/2019		WISHPOND TECHNOLOGIES		1403 · Sweepstakes		69.00	-69.00
Check	03/11/2019		PORTSIDE	WE MUSIC SOCIAL	1396 · Social Media		15.50	-84.50
Check	03/11/2019		PORTSIDE	WE MUSIC SOCIAL	1396 · Social Media		16.00	-100.50
Check	03/11/2019		US POSTAL SERVICE		1101 · Postage, Mailing Service		36.90	-137.40
Check	03/13/2019		MONSTER DISPLAYS		1348 · Misc. Promo Items		54.00	-191.40
Check	03/14/2019		OFFICE MAX		1102 · Printing and supplies		27.87	-219.27
Check	03/15/2019		MAILCHIMP		1402 · Enewsletter		250.00	-469.27
Check	03/18/2019		TRANSFER		MIDWEST ONE	5,500.00		5,030.73
Check	03/19/2019		DAILY GRIND		1106 · Misc.		15.89	5,014.84
Check	03/21/2019		US POSTAL SERVICE		1321 · Postage Fulfillment		501.80	4,513.04
Check	03/21/2019		LAVENDER MEDIA INC	Lavender	1472 · Lavender		437.68	4,075.36
Check	03/22/2019		LAVENDER MEDIA INC	Lavender	1472 · Lavender		2,037.73	2,037.63
Check	03/25/2019		OFFICE MAX		1102 · Printing and supplies		52.28	1,985.35
Check	03/26/2019		STAMPS.COM		1101 · Postage, Mailing Service		17.99	1,967.36
Check	03/27/2019		US POSTAL SERVICE		1321 · Postage Fulfillment		10.90	1,956.46
Check	03/29/2019		WAM CREATIVE		1311 · Content Maintenance / Design		85.00	1,871.46
Check	04/01/2019		STAMPS.COM		1101 · Postage, Mailing Service		200.00	1,671.46
Check	04/01/2019		MONSTER DISPLAYS		1348 · Misc. Promo Items		15.00	1,656.46
Check	04/01/2019		GOOGLE		1104 · Telephone/Email/Internet		15.00	1,641.46
Total Debit Card Account						5,500.00	3,858.54	1,641.46
MIDWEST ONE								
Check	03/06/2019	2734	HAVE FUN BIKING	INVOICE #: 1954	1436 · MN HIKE / BIKE GUIDE MAP		950.00	-950.00
Check	03/15/2019	2735	CENTURY LINK	651-351-1717	1104 · Telephone/Email/Internet		84.07	-1,034.07
Check	03/18/2019		TRANSFER		Debit Card Account		5,500.00	-6,534.07
Deposit	03/29/2019		DEPOSIT		-SPLIT-	7,197.97		663.90
Check	04/02/2019	2736	CENTURY LINK	651-351-1717	1104 · Telephone/Email/Internet		85.07	578.83
Check	04/02/2019	2737	GREENSPRING MEDIA GROUP	invoice #: 2019-34730	1458 · Where Magazine		800.00	-221.17
Check	04/02/2019	2738	VITAL SYSTEMS INC	Invoice #52219	1204 · Accounting Fees		65.00	-286.17
Check	04/02/2019	2739	RISE	INVOICE #: INT22633	1321 · Postage Fulfillment		165.60	-451.77
Check	04/02/2019	2740	MADDEN MEDIA	see invoices below	-SPLIT-		9,166.62	-9,618.39
Check	04/02/2019	2741	STORY BOARD FILMS	INVOICE # DS-8	1346 · Photography / Videography		1,317.50	-10,935.89
Check	04/02/2019	2742	LOWELL INN	Booking 009-030-464	1403 · Sweepstakes		150.00	-11,085.89
Check	04/02/2019	2743	ALLEY CAT - SCOTT TUSKA	INVOICE #386	1389 · Meeting Video / 360 Tours		270.00	-11,355.89
Check	04/02/2019	2744	CYBERSPROUT LLC	INVOICE # 1752	1311 · Content Maintenance / Design		99.00	-11,454.89
Check	04/02/2019	2745	LA CROSSE GRAPHICS INC	INVOICE #: 100424	1321 · Postage Fulfillment		64.13	-11,519.02
Check	04/02/2019	2746	LA CROSSE GRAPHICS INC	INVOICE #: 1000001	1321 · Postage Fulfillment		34.10	-11,553.12
Check	04/02/2019	2747	FRESH AVENUE		1201 · Marketing Contractors		6,416.66	-17,969.78
Check	04/02/2019	2748	STUDIO 2	INVOICE #: 2169	1348 · Misc. Promo Items		115.00	-18,084.78
Total MIDWEST ONE						7,197.97	25,282.75	-18,084.78
TOTAL						12,697.97	29,141.29	-16,443.32

STILLWATER AND OAK PARK HEIGHTS CVB

04/02/19

Reconciliation Detail

MIDWEST ONE, Period Ending 03/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						53,858.89
Cleared Transactions						
Checks and Payments - 12 items						
Check	01/05/2019	2682	MSPVacations - Exp...	X	-8,750.00	-8,750.00
Check	02/08/2019	2723	VITAL SYSTEMS INC	X	-160.17	-8,910.17
Check	03/04/2019	2727	FRESH AVENUE	X	-6,463.06	-15,373.23
Check	03/04/2019	2731	GREENSPRING ME...	X	-3,150.00	-18,523.23
Check	03/04/2019	2724	KNOT - WEDDING ...	X	-2,970.00	-21,493.23
Check	03/04/2019	2730	MADDEN MEDIA	X	-1,961.50	-23,454.73
Check	03/04/2019	2729	ST CROIX VALLEY ...	X	-1,725.00	-25,179.73
Check	03/04/2019	2732	Orange142	X	-1,090.98	-26,270.71
Check	03/04/2019	2733	GREENSPRING ME...	X	-1,000.00	-27,270.71
Check	03/04/2019	2728	EyeSpy Photography	X	-60.00	-27,330.71
Check	03/04/2019	2726	RISE	X	-28.48	-27,359.19
Check	03/18/2019		TRANSFER	X	-5,500.00	-32,859.19
Total Checks and Payments					-32,859.19	-32,859.19
Deposits and Credits - 1 item						
Deposit	03/29/2019		DEPOSIT	X	7,197.97	7,197.97
Total Deposits and Credits					7,197.97	7,197.97
Total Cleared Transactions					-25,661.22	-25,661.22
Cleared Balance					-25,661.22	28,197.67
Uncleared Transactions						
Checks and Payments - 6 items						
Check	12/12/2016	2398	STEVE ROLL		-33.04	-33.04
Check	12/11/2017	2534	KELLEY BRENNER		-25.00	-58.04
Check	02/12/2018	2563	ERIC PARSONS		-35.00	-93.04
Check	03/04/2019	2725	VITAL SYSTEMS INC		-75.00	-168.04
Check	03/06/2019	2734	HAVE FUN BIKING		-950.00	-1,118.04
Check	03/15/2019	2735	CENTURY LINK		-84.07	-1,202.11
Total Checks and Payments					-1,202.11	-1,202.11
Total Uncleared Transactions					-1,202.11	-1,202.11
Register Balance as of 03/31/2019					-26,863.33	26,995.56
New Transactions						
Checks and Payments - 13 items						
Check	04/02/2019	2740	MADDEN MEDIA		-9,166.62	-9,166.62
Check	04/02/2019	2747	FRESH AVENUE		-6,416.66	-15,583.28
Check	04/02/2019	2741	STORY BOARD FIL...		-1,317.50	-16,900.78
Check	04/02/2019	2737	GREENSPRING ME...		-800.00	-17,700.78
Check	04/02/2019	2743	ALLEY CAT - SCOT...		-270.00	-17,970.78
Check	04/02/2019	2739	RISE		-165.60	-18,136.38
Check	04/02/2019	2742	LOWELL INN		-150.00	-18,286.38
Check	04/02/2019	2748	STUDIO 2		-115.00	-18,401.38
Check	04/02/2019	2744	CYBERSPROUT LLC		-99.00	-18,500.38
Check	04/02/2019	2736	CENTURY LINK		-85.07	-18,585.45
Check	04/02/2019	2738	VITAL SYSTEMS INC		-65.00	-18,650.45
Check	04/02/2019	2745	LA CROSSE GRAP...		-64.13	-18,714.58
Check	04/02/2019	2746	LA CROSSE GRAP...		-34.10	-18,748.68
Total Checks and Payments					-18,748.68	-18,748.68
Total New Transactions					-18,748.68	-18,748.68
Ending Balance					-45,612.01	8,246.88



MIDWESTONE BANK
 PO BOX 1700
 IOWA CITY IA 52244-1700

071 00021 02 PAGE: 1
 ACCOUNT: XXXXXXXXXXXX4504 03/29/2019

TELEPHONE: 800-247-4418

B

STILLWATER & OAK PARK HEIGHTS
 CONVENTION & VISITOR BUREAU
 101 WATER ST S
 STILLWATER MN 55082-5150

Stillwater
 2270 Frontage Rd W
 Stillwater, MN 55082

TELEPHONE: 651-439-3050

BUSINESS BASIC CKING ACCOUNT XXXXXXXXXXXX4504

MINIMUM BALANCE	20,999.70	LAST STATEMENT 02/28/19	53,858.89
AVG AVAILABLE BALANCE	34,307.97	1 CREDITS	7,197.97
AVERAGE BALANCE	34,339.86	12 DEBITS	32,859.19
		THIS STATEMENT 03/29/19	28,197.67

DEPOSITS

REF #	DATE	AMOUNT	REF #	DATE	AMOUNT	REF #	DATE	AMOUNT
	03/29	7,197.97						

CHECKS

CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
2682*	03/11	8,750.00	2727	03/08	6,463.06	2731	03/11	3,150.00
2723	03/15	160.17	2728	03/12	60.00	2732	03/13	1,090.98
2724*	03/12	2,970.00	2729	03/25	1,725.00	2733	03/11	1,000.00
2726	03/11	28.48	2730	03/12	1,961.50			

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

OTHER DEBITS

DESCRIPTION	DATE	AMOUNT
112912671 WEB TRANSFER TO 8900 3/18/19 14:33	03/18	5,500.00

DAILY BALANCE

DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
03/08	47,395.83	03/13	28,384.87	03/25	20,999.70
03/11	34,467.35	03/15	28,224.70	03/29	28,197.67
03/12	29,475.85	03/18	22,724.70		



visitor group photos

MidWestOne Bank
 Date: 3/29/19
 Memo: Stillwater & Oak Park Heights
 CHECKING DEPOSIT
 \$920.00
 \$892.60
 \$70.31
 TOTAL DEPOSIT \$ 7197.97
 40454504

\$7,197.97 - 03/29/2019 - 0

STILLWATER & OAK PARK HEIGHTS CONVENTION & VISITOR'S BUREAU
 PAY TO THE ORDER OF: FRESH AVENUE
 \$6,463.06
 Six Thousand Four Hundred Sixty-Three and 00/100
 FRESH AVENUE 705 HANNET DRIVE STILLWATER MN 55082
 2727 3/4/2019
 \$6,463.06
 #002727# #073901233# 40454504#

2727 - \$6,463.06 - 03/08/2019

2073901233<
 02/29/2019 10:34:21 AM
 ChkDep \$7,197.97
 18 - Memo

\$7,197.97 - 03/29/2019 - 0

STILLWATER & OAK PARK HEIGHTS CONVENTION & VISITOR'S BUREAU
 PAY TO THE ORDER OF: EyeSpy Photography
 \$60.00
 Sixty and 00/100
 EyeSpy Photography 5648 Ozark Ave N Stillwater MN 55082
 2728 3/4/2019
 \$60.00
 Invoice #201903
 #002728# #073901233# 40454504#

2728 - \$60.00 - 03/12/2019

Stillwater & Oak Park Heights
 EMT Memo Group Div
 ENTERED 7/2/2019 1/5/2019
 PAY TO THE ORDER OF: MSP Vacations
 \$8,750.00
 Eight Thousand Seven Hundred Fifty and 00/100
 SANDY CHRISTENSEN MEET MINNEAPOLIS 8019 MARQUETTE AVE S, Ste 100 Mpls MN 55402
 2682 3/11/2019
 \$8,750.00
 #002682# #073901233# 40454504#

2682 - \$8,750.00 - 03/11/2019

STILLWATER & OAK PARK HEIGHTS CONVENTION & VISITOR'S BUREAU
 PAY TO THE ORDER OF: ST CROIX VALLEY REGIONAL TOURISM ALLIANCE
 \$1,725.00
 One Thousand Seven Hundred Twenty-Five and 00/100
 ST CROIX VALLEY REGIONAL TOURISM ALLIAN 2892 BOSTON RD WOODVILLE WI 54028
 2729 3/4/2019
 \$1,725.00
 #002729# #073901233# 40454504#

2729 - \$1,725.00 - 03/25/2019

STILLWATER & OAK PARK HEIGHTS CONVENTION & VISITOR'S BUREAU
 PAY TO THE ORDER OF: VITAL SYSTEMS INC
 \$160.17
 One Hundred Sixty and 17/100
 VITAL SYSTEMS INC 113 S MAIN STREET STILLWATER MN 55082
 2723 2/8/2019
 \$160.17
 Invoice #5168D
 #002723# #073901233# 40454504#

2723 - \$160.17 - 03/15/2019

STILLWATER & OAK PARK HEIGHTS CONVENTION & VISITOR'S BUREAU
 PAY TO THE ORDER OF: MADDEN MEDIA
 \$1,961.50
 One Thousand Nine Hundred Sixty-One and 50/100
 MADDEN MEDIA 345 E TOOLE AVE TUCSON AZ 85701
 2730 3/4/2019
 \$1,961.50
 201901184
 #002730# #073901233# 40454504#

2730 - \$1,961.50 - 03/12/2019

STILLWATER & OAK PARK HEIGHTS CONVENTION & VISITOR'S BUREAU
 PAY TO THE ORDER OF: KNOT - WEDDING PAGES
 \$2,970.00
 Two Thousand Nine Hundred Seventy and 00/100
 KNOT - WEDDING PAGES 11108 MOCKINGBIRD DR OMAHA, NE 68137
 2724 3/4/2019
 \$2,970.00
 Invoice #: 863695
 #002724# #073901233# 40454504#

2724 - \$2,970.00 - 03/12/2019

STILLWATER & OAK PARK HEIGHTS CONVENTION & VISITOR'S BUREAU
 PAY TO THE ORDER OF: GREENSPRING MEDIA GROUP
 \$3,150.00
 Three Thousand One Hundred Fifty and 00/100
 GREENSPRING MEDIA GROUP 5750 NEW KING DR STE 100 TROY MI 48069
 2731 3/4/2019
 \$3,150.00
 Invoice #: 2019-34847
 #002731# #073901233# 40454504#

2731 - \$3,150.00 - 03/11/2019

STILLWATER & OAK PARK HEIGHTS CONVENTION & VISITOR'S BUREAU
 PAY TO THE ORDER OF: RISE
 \$28.48
 Twenty-Eight and 48/100
 RISE 8406 SUNSET ROAD NE SPRING LAKE PARK MN 55432
 2726 3/4/2019
 \$28.48
 INVOICE #: INT22254
 #002726# #073901233# 40454504#

2726 - \$28.48 - 03/11/2019

STILLWATER & OAK PARK HEIGHTS CONVENTION & VISITOR'S BUREAU
 PAY TO THE ORDER OF: Orange 142
 \$1,090.98
 One Thousand Ninety and 98/100
 Orange 142 716 COOPER AVE, Ste 100 Austin TX 78701
 2732 3/4/2019
 \$1,090.98
 Invoice #: 7320
 #002732# #073901233# 40454504#

2732 - \$1,090.98 - 03/13/2019

STILLWATER & OAK PARK HEIGHTS CONVENTION & VISITOR'S BUREAU		NEWSPY ONE WWW.MIDWESTSTONE.COM	2733 03/11/2019
191 WATER STREET SOUTH STILLWATER, MI 48068 516-351-1717		3/4/2019	
PAY TO THE ORDER OF	GREENSPRING MEDIA GROUP	\$1,000.00	
One Thousand and 00/100			DOLLARS
GREENSPRING MEDIA GROUP 5750 NEW KING DR STE 100 TROY MI 48068		<i>[Signature]</i>	
MEMO	Invoice #: 2019-34734	<i>[Signature]</i>	
⑆002733⑆ ⑆073901233⑆ 40454504⑆			

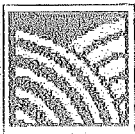
2733 - \$1,000.00 - 03/11/2019

STILLWATER AND OAK PARK HEIGHTS CVB

Reconciliation Detail

Debit Card Account, Period Ending 03/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,889.40
Cleared Transactions						
Checks and Payments - 19 items						
Check	03/01/2019		FACEBOOK	X	-52.91	-52.91
Check	03/01/2019		GOOGLE	X	-15.00	-67.91
Check	03/02/2019		ADOBE	X	-16.06	-83.97
Check	03/03/2019		ACTION RENTAL	X	-115.00	-198.97
Check	03/06/2019		WISHPOND TECH...	X	-69.00	-267.97
Check	03/11/2019		US POSTAL SERVI...	X	-36.90	-304.87
Check	03/11/2019		PORTSIDE	X	-16.00	-320.87
Check	03/11/2019		PORTSIDE	X	-15.50	-336.37
Check	03/13/2019		MONSTER DISPLA...	X	-54.00	-390.37
Check	03/14/2019		OFFICE MAX	X	-27.87	-418.24
Check	03/15/2019		MAILCHIMP	X	-250.00	-668.24
Check	03/19/2019		DAILY GRIND	X	-15.89	-684.13
Check	03/21/2019		US POSTAL SERVI...	X	-501.80	-1,185.93
Check	03/21/2019		LAVENDER MEDIA ...	X	-437.68	-1,623.61
Check	03/22/2019		LAVENDER MEDIA ...	X	-2,037.73	-3,661.34
Check	03/25/2019		OFFICE MAX	X	-52.28	-3,713.62
Check	03/26/2019		STAMPS.COM	X	-17.99	-3,731.61
Check	03/27/2019		US POSTAL SERVI...	X	-10.90	-3,742.51
Check	03/29/2019		WAM CREATIVE	X	-85.00	-3,827.51
Total Checks and Payments					-3,827.51	-3,827.51
Deposits and Credits - 1 item						
Check	03/18/2019		TRANSFER	X	5,500.00	5,500.00
Total Deposits and Credits					5,500.00	5,500.00
Total Cleared Transactions					1,672.49	1,672.49
Cleared Balance					1,672.49	4,561.89
Register Balance as of 03/31/2019					1,672.49	4,561.89
New Transactions						
Checks and Payments - 3 items						
Check	04/01/2019		STAMPS.COM		-200.00	-200.00
Check	04/01/2019		MONSTER DISPLA...		-15.00	-215.00
Check	04/01/2019		GOOGLE		-15.00	-230.00
Total Checks and Payments					-230.00	-230.00
Total New Transactions					-230.00	-230.00
Ending Balance					1,442.49	4,331.89



MIDWESTONE BANK
 PO BOX 1700
 IOWA CITY IA 52244-1700

071 00021 02 PAGE: 1
 ACCOUNT: XXXXXXXXXXXX8900 03/29/2019

TELEPHONE: 800-247-4418

B

STILLWATER & OAK PARK HEIGHTS
 CONVENTION & VISITOR BUREAU
 101 WATER ST S
 STILLWATER MN 55082-5150

Stillwater
 2270 Frontage Rd W
 Stillwater, MN 55082

TELEPHONE: 651-439-3050

BUSINESS BASIC CKING ACCOUNT XXXXXXXXXXXX8900

MINIMUM BALANCE	2,221.16	LAST STATEMENT 02/28/19	2,889.40
AVG AVAILABLE BALANCE	3,832.38	1 CREDITS	5,500.00
AVERAGE BALANCE	3,832.38	19 DEBITS	3,827.51
		THIS STATEMENT 03/29/19	4,561.89

OTHER CREDITS

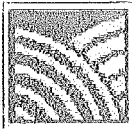
DESCRIPTION	DATE	AMOUNT
112912671 WEB TRANSFER FROM 4504 3/18/19 14:33	03/18	5,500.00

OTHER DEBITS

DESCRIPTION	DATE	AMOUNT
XX9499 RECUR PURCHASE FACEBK AXTELSVS2 MENLO PARK CA 490002 906000119	03/01	52.91
XX9499 DDA PURCHASE GOOGLE *GSUITE DISCOVE 650-253-0000 CA 490002 9061	03/04	15.00
XX9499 RECUR PURCHASE ADOBE *ACROPRO SUBS 8008336687 CA 490002 906400083	03/05	16.06
XX9499 DDA PURCHASE ACTION RENTAL STILLWATER MN 490002 906400081	03/05	115.00
XX9499 RECUR PURCHASE WISHPOND.COM 8009210167 CA 490002 906500018	03/06	69.00
XX9499 DDA PURCHASE PORTSIDE STILLWATER MN 490002 907000607	03/11	15.50
XX9499 DDA PURCHASE PORTSIDE STILLWATER MN 490002 907000607	03/11	16.00
XX9499 DDA PURCHASE USPS PO 2689800282 STILLWATER MN 490002 906800040	03/11	36.90
XX9499 DDA PURCHASE MONSTER DISPLAYS MIAMI FL 490002 907200052	03/13	54.00
XX9499 DDA PURCHASE OFFICEMAX/DEPOT 6479 STILLWATER MN 490002 90730007	03/14	27.87

* * * C O N T I N U E D * * *





MIDWESTONE BANK
 PO BOX 1700
 IOWA CITY IA 52244-1700

071 00021 02 PAGE: 2
 ACCOUNT: XXXXXXXXXXXX8900 03/29/2019

TELEPHONE: 800-247-4418

STILLWATER & OAK PARK HEIGHTS
 CONVENTION & VISITOR BUREAU

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BUSINESS BASIC CKING ACCOUNT XXXXXXXXXXXX8900

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- - - - - OTHER DEBITS - - - - -

DESCRIPTION	DATE	AMOUNT
XX9499 DDA PURCHASE MAILCHIMP *MONTHLY MAILCHIMP.COM GA 490002 9074000	03/15	250.00
XX9499 DDA PURCHASE DAILY GRIND STILLWATER MN 490002 907800088	03/19	15.89
XX9499 RECUR PURCHASE LAVENDERMED 6124364660 MN 490002 908000022	03/21	437.68
XX9499 DDA PURCHASE USPS.COM POSTAL STORE 800-275-8777 MO 490002 90800	03/21	501.80
XX9499 RECUR PURCHASE LAVENDERMED 6124364660 MN 490002 908100023	03/22	2,037.73
XX9499 DDA PURCHASE OFFICEMAX/DEPOT 6479 STILLWATER MN 490002 90820008	03/25	52.28
XX9499 RECUR PURCHASE STAMPS.COM 855-608-2677 CA 490002 908500021	03/26	17.99
XX9499 DDA PURCHASE USPS PO 2689800282 STILLWATER MN 490002 908600031	03/27	10.90
XX9499 RECUR PURCHASE WAM CREATIVE 6123149898 WI 490002 908800023	03/29	85.00

- - - - - DAILY BALANCE - - - - -

DATE.....	BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
03/01	2,836.49	03/14	2,471.16	03/25	4,675.78
03/04	2,821.49	03/15	2,221.16	03/26	4,657.79
03/05	2,690.43	03/18	7,721.16	03/27	4,646.89
03/06	2,621.43	03/19	7,705.27	03/29	4,561.89
03/11	2,553.03	03/21	6,765.79		
03/13	2,499.03	03/22	4,728.06		



Checking 4188900 - XXX8900 ▾

Account information

Balance

Previous day transactions (-\$85.00 / +\$0.00)	-\$85.00
Current balance	\$4,561.89
Total float	\$0.00
Holds	\$0.00
Pending transactions (-\$230.00 / +\$0.00)	-\$230.00
Other transfers	\$0.00
Today's float	\$0.00
Available balance	\$4,331.89
Line of credit	\$0.00
Total funds available	\$4,331.89

Activity

Last deposit (Mar 18, 2019)	\$5,500.00
Last check (Mar 29, 2019)	\$85.00
Last overdrawn	May 15, 2018

Interest

Last interest payment	\$0.00
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Search transactions

Activity: All transactions Type: All

Check image viewer

Transactions

Pending Posted

Total debits: -184,967.64 (1085) Total credits: +186,158.26 (48)

Date ▾	Description ◇	Debit ◇	Credit ◇	Balance
<input checked="" type="radio"/> Apr 01, 2019	834884 PREAUTH DDA USPS POSTAGE STAMPS.C EL SEGUNDO CA 498102 9091007	200.00	# 1101	4,331.89
<input checked="" type="radio"/> Apr 01, 2019	699234 PREAUTH DDA MONSTER DISPLAYS MIAMI FL 498283 909100019	15.00	# 1340	4,531.89
<input checked="" type="radio"/> Apr 01, 2019	695776 PREAUTH DDA GOOGLE *GSUITE-DISCOVER CC@GOOGLE.COM CA 495315 909	15.00	# 1104	4,546.89
<input checked="" type="radio"/> Mar 29, 2019	XX9499 RECUR PURCHASE WAM CREATIVE 6123149898 WI 490002 908800023	85.00	# 1311	4,561.89
<input checked="" type="radio"/> Mar 27, 2019	XX9499 DDA PURCHASE USPS PO 2689800282 STILLWATER MN 490002 908600031	10.90	# 1321	4,646.89

Date ▼	Description ◇	Debit ◇	Credit ◇	Balance
● Mar 26, 2019	XX9499 RECUR PURCHASE STAMPS.COM 855-608-2677 CA 490002 908500021	17.99	# 1101	4,657.79
● Mar 25, 2019	XX9499 DDA PURCHASE OFFICEMAX/DEPOT 6479 STILLWATER MN 490002 90820008	52.28	# 1102	4,675.78
● Mar 22, 2019	XX9499 RECUR PURCHASE LAVENDERMED 6124364660 MN 490002 908100023	2,037.73	# 1472	4,728.06
● Mar 21, 2019	XX9499 RECUR PURCHASE LAVENDERMED 6124364660 MN 490002 908000022	437.68	# 1472	6,765.79
● Mar 21, 2019	XX9499 DDA PURCHASE USPS.COM POSTAL STORE 800- 275-8777 MO 490002 90800	501.80	# 1321	7,203.47
● Mar 19, 2019	XX9499 DDA PURCHASE DAILY GRIND STILLWATER MN 490002 907800088	15.89	# 1106	7,705.27
● Mar 18, 2019	112912671 WEB TRANSFER FROM 4504 3/18/19 14:33		5,500.00	7,721.16
● Mar 15, 2019	XX9499 DDA PURCHASE MAILCHIMP *MONTHLY MAILCHIMP.COM GA 490002 9074000	250.00	# 1402	2,221.16
● Mar 14, 2019	XX9499 DDA PURCHASE OFFICEMAX/DEPOT 6479 STILLWATER MN 490002 90730007	27.87	# 1102	2,471.16
● Mar 13, 2019	XX9499 DDA PURCHASE MONSTER DISPLAYS MIAMI FL 490002 907200052	54.00	# 1340	2,499.03
● Mar 11, 2019	XX9499 DDA PURCHASE USPS PO 2689800282 STILLWATER MN 490002 906800040	36.90	# 1101	2,553.03
● Mar 11, 2019	XX9499 DDA PURCHASE PORTSIDE STILLWATER MN 490002 907000607 <i>live music social Exp.</i>	16.00	# 1396	2,589.93
● Mar 11, 2019	XX9499 DDA PURCHASE PORTSIDE STILLWATER MN 490002 907000607	15.50	# 1396	2,605.93
● Mar 06, 2019	XX9499 RECUR PURCHASE WISHPOND.COM 8009210167 CA 490002 906500018	69.00	# 1403	2,621.43
● Mar 05, 2019	XX9499 RECUR PURCHASE ADOBE *ACROPRO SUBS 8008336687 CA 490002 906400083	16.06	# 1104	2,690.43
● Mar 05, 2019	XX9499 DDA PURCHASE ACTION RENTAL STILLWATER MN 490002 906400081	115.00		2,706.49
● Mar 04, 2019	XX9499 DDA PURCHASE GOOGLE *GSUITE DISCOVE 650- 253-0000 CA 490002 9061	15.00		2,821.49
● Mar 01, 2019	XX9499 RECUR PURCHASE FACEBK AXTELVS2 MENLO PARK CA 490002 906000119	52.91		2,836.49